

Lafayette Parish Waterworks District North

307 Rue Scholastique Road
Lafayette, Louisiana 70507
Thursday, February 15, 2018 at 5:30 p.m.

MINUTES Regular Board Meeting

COMMENCEMENT

Agenda Item No. 1: **Call to Order**

The Lafayette Parish Waterworks District North (hereinafter sometimes referred to as LPWDN”) meeting of February 15, 2018, was called to Order by District President, Harold Hebert

Agenda Item No. 2: **Pledge of Allegiance**

Agenda Item No. 3: **Roll Call**

Members Present:

Anna Racca, Harold Hebert, Paul Champagne, Toby Domingue, Preston Bernard, Martin Mouton

Members Absent:

Kenny Suire, Robert Marceaux, Jared Richard

Agenda Item No. 4: **Recognized Guest(s)**

Bill Neef with Neef Engineering
Byron Guillory,
Chief Administrative Officer/Legal Counsel
Mary S. Dwyer (Minute Clerk/Admin. Asst.)
Brad Racca

Agenda Item No. 5: **Adoption of the Minutes of the Regular Board meeting held on December 2, 2018 and the Special Meeting held on December 28, 2017**

A Motion was offered by Toby Domingue, seconded by Preston Bernard, to adopt the Minutes of the Regular Board Meeting held on December 2, 2017 and the Special Board Meeting held on December 28, 2017. The Motion was unanimously approved.

Agenda Item No. 6: **Discussion of New Business**

Election of Officers:

A Motion was offered by Anna Racca, seconded by Toby Domingue, that all elected officers remain in their current positions. The Motion was unanimously approved.

Agenda Item No. 7: **Discussion of Old Business**

None.

Agenda Item No. 8: **Policies and Procedure Committee**

None.

Agenda Item No. 9: **Construction Committee**

None.

Agenda Item No. 10: **Review/Finance/Administrative Committee**

Paul Champagne informed the Board that the invoices have been reviewed and he recommends that the invoices for the month be paid.

A Motion was offered by Toby Domingue, seconded by Anna Racca to pay invoices for the month. The Motion

was unanimously approved.

Agenda Item No. 11: Bill Neef (Neef Engineering)

Neef informed the Board regarding LPWDN's need for software necessary to create "as-builts" of LPWDN's distribution system. Neef recommended that the Board consider purchasing As-Built software along with the necessary hardware to acquire GPS coordinates for the program. Neef further indicated that the approximate cost of the software and the hardware is \$20,000.00.

A Motion was offered by Toby Domingue, seconded by Paul Champagne to purchase As-Built software along with the necessary hardware to acquire GPS coordinates for said software at an approximate cost of \$20,000.00. The Motion was unanimously approved.

Neef informed the Board of LPWDN's future projects. Neef recommended that the Board consider approving an application for funding of future projects to be submitted to the Drinking Water Revolving Loan Fund in the total amount of \$10,527,000.00 per the draft resolution attached to the agenda.

A Motion was offered by Preston Bernard, seconded by Toby Domingue, approving the application for funding of future projects from the Drinking Water Revolving Loan Fund in the total amount of \$10,527,000.00 per the resolution below:

**A RESOLUTION OF THE BOARD OF
COMMISSIONERS**

**LAFAYETTE PARISH WATERWORKS
DISTRICT NORTH**

WHEREAS the LAFAYETTE PARISH
WATERWORKS DISTRICT NORTH is in need of

improvements to:

LPWDN North Region (PWS#1055191);
LPWDN South Region (PWS#1055192);
LPWDN Purchase West Scott (PWS#1055172);
LPWD North Production Facility (PWS# 1055171);

WHEREAS loans for this project may be available through the Drinking Water Revolving Loan Fund program operated by the Louisiana Department of Health Office of Public Health.

NOW, THEREFORE, BE IT RESOLVED, by the BOARD OF COMMISSIONERS of the LAFAYETTE PARISH WATERWORKS DISTRICT NORTH that:

Section 1. HAROLD L. HEBERT, PRESIDENT is hereby authorized to submit a Loan Application Form 100A and accompanying documents to the Department of Health on behalf of the LAFAYETTE PARISH WATERWORKS DISTRICT NORTH for the purpose of placing this project on the Comprehensive Priority List for funding through the Drinking Water Revolving Loan Fund program; and,

Section 2. HAROLD L. HEBERT, PRESIDENT is further authorized to furnish such additional information as may reasonably be required in connection with the Loan Application; and

Section 3. BYRON P. GUILLORY, CHIEF ADMINISTRATIVE OFFICER is hereby designated as the Official Project Representative and is hereby given signature authority for all relative documents for the LAFAYETTE PARISH WATERWORKS DISTRICT NORTH for any project that may

result from the submission of the Loan Application Form 100A and accompanying documents. Furthermore, HAROLD L. HEBERT, PRESIDENT representing LAFAYETTE PARISH WATERWORKS DISTRICT NORTH is hereby given the power and authority to do all things necessary to implement, maintain, amend, and renew such documents relative to any such project.

The motion was unanimously approved.

Neef recommended that the Board consider an amendment to the LPWDN contract with Neef Engineering in order to comply with Drinking Water Revolving Loan Fund requirements.

A Motion was offered by Toby Domingue, seconded by Preston Bernard approving amendments to the LPWDN contract with Neef Engineering regarding Drinking Water Revolving Loan Fund requirements. The Motion was unanimously approved.

Neef informed the Board as to the status of the Plant Project. Neef recommended that the Board consider approving a change order in the amount of a credit of \$15,398.31 to LPWDN.

A Motion was offered by Anna Racca, seconded by Paul Champagne approving a change order that would give LPWDN a credit in the amount of \$15,398.31. The Motion was unanimously approved.

Agenda Item No. 12: Byron Guillory (Legal Counsel)

Guillory informed the Board as to his communication with the contractor involved in the Plant Project and details of the Plant Project contract documents regarding liquidated

damages.

Guillory informed the Board as to the status of the transmission line.

Guillory informed the Board as to the status of electronic meters.

Guillory informed the Board as to issues at the LPWDN Plant with regard to freezing weather.

There being no further business, President, Harold Hebert, declared that the Lafayette Parish Waterworks District North meeting of February 15, 2018 be adjourned.

The foregoing is an accurate and true representation of the Minutes of the Lafayette Parish Waterworks District North meeting of February 15, 2018.

PAUL CHAMPAGNE
Secretary/Treasure

MARY S. DWYER
Administrative Assistant/Minutes Transcriber