

# Lafayette Parish Waterworks District North

307 Rue Scholastique Road  
Lafayette, Louisiana 70507  
Thursday, May 23, 2019 at 5:30 p.m.

## MINUTES Regular Board Meeting

### COMMENCEMENT

#### Agenda Item No. 1: Call to Order

The Lafayette Parish Waterworks District North (hereinafter sometimes referred to as LPWDN”) meeting of May 23, 2019, was called to Order by District President, Harold Hebert

#### Agenda Item No. 2: Pledge of Allegiance

#### Agenda Item No. 3: Roll Call

##### **Members Present:**

Bradley Racca, Harold Hebert, Paul Champagne, Kenny Suire and Preston Bernard

##### **Members Absent:**

Toby Domingue, Robert Marceaux, Jared Richard and Martin Mouton

#### Agenda Item No. 4: Recognized Guest(s)

Bill Neef with Neef Engineering  
Byron Guillory, Chief Admin. Officer/Legal Counsel  
Mary S. Dwyer (Admin. Assistant/Minute Clerk)

**Agenda Item No. 5:**      **Adoption of the Minutes of the Regular Board Meeting held on March 21, 2019**

A Motion was offered by Paul Champagne, seconded by Preston Bernard, to adopt the Minutes of the Regular Board Meeting held on March 21, 2019. The Motion was unanimously approved.

**Agenda Item No. 6:**      **Discussion of New Business**

None.

**Agenda Item No. 7:**      **Discussion of Old Business**

None.

**Agenda Item No. 8:**      **Policies and Procedure Committee**

None.

**Agenda Item No. 9:**      **Construction Committee**

None.

**Agenda Item No. 10:**      **Review/Finance/Administrative Committee**

Paul Champagne informed the Board that the invoices have been reviewed and he recommends that the invoices for the month be paid.

A Motion was offered by Brad Racca, seconded by Preston Bernard to pay invoices for the month. The Motion was unanimously approved.

**Agenda Item No. 11:**      **Legal Committee**

None.

**Agenda Item No. 12: Bill Neef (Neef Engineering)**

Neef recommended that the Board consider a Resolution providing authority to President to authorize re-work on Wells #1 and 2 to the lowest bidder upon receipt of quotes from Griner Drilling Service, Inc. and Layne/A Granite Company.

A Motion was offer by Preston Bernard, seconded by Paul Champagne approving a Resolution providing authority to President to authorize re-work on Wells #1 and 2 to the lowest bidder upon receipt of quotes from Griner Drilling Service, Inc. and Layne/A Granite Company. The Motion was unanimously approved.

Neef informed the Board that during the recent Sanitary Survey conducted by DHH it was recommended that certain items be repaired and/or built. Neef recommended that the Board consider a Resolution providing authority to President to authorize the following: 1) replace/replace ground storage tank #1 overflow pipe screen, 2) perform work on Wells # 1 and # 2 discharge piping where it discharges into storm drains to create an air gap of 2 times the diameter of the discharge pipe to the lowest bidder upon receipt of quotes from Griner Drilling Service, Inc. and Layne/A Granite Company.

A Motion was offered by Kenny Suire, seconded by Paul Champagne approving a Resolution providing authority to President to authorize the following: 1) replace/replace ground storage tank #1 overflow pipe screen, 2) perform work on Wells # 1 and #2 discharge piping where it discharges into storm drains to create an air gap of 2 times the diameter of the discharge pipe to the lowest bidder upon receipt of quotes from Griner Drilling Service, Inc. and Layne/A Granite Company. The Motion was unanimously approved.

Neef informed the Board that DHH has realigned LPWDN's regions. As such, DHH recommended the LPWDN donate a few small systems to LUS. Specifically, Neef recommended that upon approval of bondholder, LPWDN transfer customers and waterlines in the following locations to LUS pursuant to finding that new DHH requirements make LPWDN's continued service not fiscally and/or operationally advantageous to LPWDN:

- o 1) Burdin Road area
- o 2) Marcelle Road area
- o 3) Lajaunie Road Area

A Motion was offer by Kenny Suire, seconded by Brad Racca approving that, upon approval of bondholder, LPWDN will transfer customers and waterlines in the Burdin Road area, Marcelle Road area and Lajaunie Road area to LUS pursuant to finding that new DHH requirements make LPWDN's continued service not fiscally and/or operationally advantageous to LPWDN. The Motion was unanimously approved.

Neef provided the Board with copies of budget documents and outlined specific of same for the Board.

Neef informed the Board that in a recent meeting with LUS, LUS has requested that LPWDN take over the sewer billing for some of its customers. Neef further indicated that he has already been in touch with LWPDN's software company and obtained the costed associated with same and has forwarded those figures to LUS. Neef will keep the Board apprised as developments occur.

**Agenda Item No. 12: Byron Guillory (Chief Administrative Officer/Legal Counsel)**

Guillory informed the Board as to the status of the new truck purchased.

Guillory informed the Board that a new field personnel, Lainey Montou, was hired .

Guillory recommended that the Board consider purchasing another new truck from the state bid list in the amount of \$17,554.00

A Motion was offered by Kenny Suire, seconded by Brad Racca to purchase a new truck from the state bid list in the amount of \$17,554.00. The Motion was unanimously approved.

Guillory recommended that the Board consider amending its Cross Connection Control Program to require customers to place hose bib (connection) vacuum breaker(s) on all hose bibs.

A Motion was offered by Kenny Suire, seconded by Paul Champagne to amend LPWDN's Cross Connection Control Program to require customers to place hose bib (connection) vacuum breaker(s) on all hose bibs. The Motion was unanimously approved.

Guillory recommended that the Board consider a Resolution to amend cost of construction and accept bid from Bienvenue Construction in the amount of \$25,935.00 to complete shop shower/bathroom build-out and installation of security door to front office with a total project budget of \$30,000.00.

A Motion was offered by Preston Bernard, seconded by Kenny Suire approving a Resolution to amend the cost of construction and accept bid from Bienvenue Construction in the amount of \$25,935.00 to complete shop shower/bathroom build-out and installation of security door to front office with a total project budget of \$30,000.00.

Guillory recommended that the Board consider granting authority to CAO to hire an additional field employee if, in the opinion of the Chief of Operations, the hiring of such proves necessary.

A Motion was offered by Paul Champagne, seconded by

Preston Bernard, granting authority to CAO to hire an additional field employee if, in the opinion of the Chief of Operations, the hiring of such proves necessary.

Guillory informed the Board as to the status of the litigation involving J. S. Haren, i.e., Petition to Enforce Arbitration and Petition for Concursus.

Guillory informed the Board as to a recent Public Information Request and his response to same.

There being no further business, President, Harold Hebert, declared that the Lafayette Parish Waterworks District North meeting of May 23, 2019 be adjourned.

The foregoing is an accurate and true representation of the Minutes of the Lafayette Parish Waterworks District North meeting of May 23, 2019.

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**PAUL CHAMPAGNE**  
**Secretary/Treasure**

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**MARY S. DWYER**  
**Administrative Assistant/Minutes Transcriber**