

Lafayette Parish Waterworks District North

307 Rue Scholastique Road

Lafayette, Louisiana 70507

Thursday, March 18, 2021

at 5:30 p.m.

MINUTES OF REGULAR BOARD MEETING

COMMENCEMENT

Agenda Item No. 1: Call to Order

The Lafayette Parish Waterworks District North (hereinafter sometimes referred to as LPWDN”) meeting of March 18, 2021, was called to Order by District President, Harold Hebert

Agenda Item No. 2: Pledge of Allegiance

Agenda Item No. 3: Roll Call

Members Present:

Preston Bernard, Harold Hebert, Paul Champagne, Brad Racca, Robert Marceaux and Jared Richard

Members Absent:

Kenny Suire, Toby Domingue and Martin Mouton

Agenda Item No. 4: Recognized Guest(s)

Byron Guillory, Chief Admin. Officer/Legal Counsel
Bill Neef, Engineer (attendance via telephone)
Mary S. Dwyer, Administrative Assistant/Minutes Clerk

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Agenda Item No. 5: **Adoption of Minutes of the Special Board Meeting held on Monday, January 21, 2021**

A Motion was offered by Preston Bernard, seconded by Robert Marceaux, to adopt the Minutes of the Special Board Meeting held on Thursday, January 21, 2021. The Motion was unanimously approved.

Agenda Item No. 6: **Discussion of New Business**

None.

Agenda Item No. 7: **Discussion of Old Business**

None.

Agenda Item No. 8: **Policies and Procedure Committee**

None.

Agenda Item No. 9: **Construction Committee**

None.

Agenda Item No. 10: **Review/Finance/Administrative Committee**

Paul Champagne informed the Board that the invoices have been reviewed and he recommends that the invoices for the month be paid.

A Motion was offered by Jared Richard, seconded by Robert Marceaux to pay invoices for the month. The Motion was unanimously approved.

Agenda Item No. 11: **Legal Committee**

None.

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Agenda Item No. 12: **Bill Neef (Neef Engineering)**

Neef provide the Board with copies of the Operations Budget through February 2021. Neef outlined same for the Board.

Neef recommended that the Board consider authorizing LPWDN's President to enter into a contract with Domingue, Szabo & Associates, if necessary, to design and oversee construction of a new water well for the LPWDN Production Facility. Such project will include, but not necessarily be limited to, construction of a new water well along with the necessary appurtenances to connect the well to the existing treatment plant and to plug and abandon certain onsite water wells that are no longer serviceable for the LPWDN.

A Motion was offered by Jared Richard, seconded by Robert Marceaux, authorizing LPWDN's President to enter into a contract with Domingue, Szabo & Associates, if necessary, to design and oversee construction of a new water well for the LPWDN Production Facility. Such project will include, but not necessarily be limited to, construction of a new water well along with the necessary appurtenances to connect the well to the existing treatment plant and to plug and abandon certain onsite water wells that are no longer serviceable for the LPWDN. The Motion was unanimously approved.

Neef informed the Board that the Griner proposal on the agenda will not be voted on at this meeting.

Neef informed the Board of new developments in the LPWDN Production Facility region.

Agenda Item No. 13: **Byron Guillory (Chief Administrative Officer/Legal Counsel)**

Guillory recommended that the Board consider at resolution finding that the acquisition of additional property in order to construct water production and/or treatment facilities in the plant area, including but not limited to an additional well(s), is based upon a finding that said project is necessary and is needed for the continued use and benefit of the public and will meet and satisfy the needs of the public and, further

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authorizing the acquisition of the necessary property and/or servitudes and/or other property rights, including, if necessary, through the use of expropriation, to construct said project.

A Motion was offered by Preston Bernard, seconded by Paul Champagne, approving a resolution finding that the acquisition of additional property in order to construct water production and/or treatment facilities in the plant area, including but not limited to an additional well(s), is based upon a finding that said project is necessary and is needed for the continued use and benefit of the public and will meet and satisfy the needs of the public and, further authorizing the acquisition of the necessary property and/or servitudes and/or other property rights, including, if necessary, through the use of expropriation, to construct said project. The Motion was unanimously approved.

Guillory recommended that the Board consider at resolution finding that the Proposed La. Hwy. 1252/Kidder Rd. Waterline Extension Project consisting of the extension of LPWDN'S water distribution line located at the intersection of O Melancon Rd. at its intersection with La. Hwy. 1252 thence along Highway 1252 to its intersection with LPWDN's existing line on Kidder Rd. is based upon a finding that said project is necessary and is needed for the continued use and benefit of the public and will meet and satisfy the needs of the public and, further authorizing the acquisition of the necessary property and/or servitudes and/or other property rights, including, if necessary, through the use of expropriation, to construct said project.

A Motion was offered by Jared Richard, seconded by Preston Bernard resolution finding that the Proposed La. Hwy. 1252/Kidder Rd. Waterline Extension Project consisting of the extension of LPWDN'S water distribution line located at the intersection of O Melancon Rd. at its intersection with La. Hwy. 1252 thence along Highway 1252 to its intersection with LPWDN's existing line on Kidder

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Rd. is based upon a finding that said project is necessary and is needed for the continued use and benefit of the public and will meet and satisfy the needs of the public and, further authorizing the acquisition of the necessary property and/or servitudes and/or other property rights, including, if necessary, through the use of expropriation, to construct said project. The Motion was unanimously approved.

Guillory provided the Board with copies of Steil Insurance proposal. Guillory outlined the proposal for the Board. Guillory recommended that the Board consider said proposal and to give Guillory the authority to execute the binder in the amount of \$96,588.00.

A Motion was offered by Robert Marceaux, seconded by Paul Champagne approving the Steil Insurance proposal and giving Guillory the authority to execute the binder in the amount of \$96,588.00. The Motion was unanimously approved.

Guillory provided the board with a copy of an estimate from Blast Works, LLC in the amount of \$29,125.00 to perform blasting and painting services at LPWDN's Production Facility. Guillory recommended that the Board consider the estimate.

A Motion was offered by Paul Champagne, seconded by Brad Racca approving the estimate from Blast Works, LLC in the amount of \$29,125.00 to perform blasting and painting services at LPWDN's Production Facility. The Motion was unanimously approved.

Guillory recommended that the Board consider approving a merit increase to LPWDN employee, Matthew Leblanc, equal to the pay raise granted to LPWDN employee, Lainey Montou after one year of employment (\$1.50) with an effective date of February 24, 2021.

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A Motion was offered by Robert Marceaux, seconded by Paul Champagne approving a merit increase to LPWDN employee, Matthew Leblanc, equal to the pay raise granted to LPWDN employee, Lainey Montou after one year of employment (\$1.50) with an effective date of February 24, 2021. The Motion was unanimously approved.

Guillory provided the Board with a status of the Landry Road project.

There being no further business, President, Harold Hebert, declared that the Lafayette Parish Waterworks District North meeting of March 18, 2021 be adjourned.

The foregoing is an accurate and true representation of the Minutes of the Lafayette Parish Waterworks District North meeting of March 18, 2021.

s/ Paul Champagne

PAUL CHAMPAGNE
Secretary/Treasure

s/ Mary S. Dwyer

MARY S. DWYER
Administrative Assistant/Minutes Transcriber

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