

# **Lafayette Parish Waterworks District North**

**307 Rue Scholastique Road  
Lafayette, Louisiana 70507  
Thursday, February 15, 2024  
at 5:30 p.m.**

## **MINUTES OF REGULAR BOARD MEETING**

### **COMMENCEMENT**

#### **Agenda Item No. 1:      Call to Order**

The Lafayette Parish Waterworks District North (hereinafter sometimes referred to as LPWDN”) meeting of February 15, 2024, was called to Order by LPWDN President, Preston Bernard

#### **Agenda Item No. 2:      Pledge of Allegiance**

#### **Agenda Item No. 3:      Roll Call**

##### **Members Present:**

Preston Bernard, Paul Champagne, Toby Domingue Bradley Racca, Terry Fabre, Robert Marceaux and Jared Richard

##### **Members Absent:**

Martin Mouton

#### **Agenda Item No. 4:      Recognized Guest(s)**

Byron Guillory, Chief Admin. Officer/Legal Counsel  
Bill Neef, Engineer (via telephone)  
Mary S. Dwyer, Administrative Assistant/Minutes Clerk  
Benjamin Broussard with Northwest Mutual

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Guillory informed the Board that he requested that Mr. Broussard present information to the Board regarding a 457 retirement plan for LPWDN Employees.

Mr. Broussard informed the Board as to the specifics of a 457 retirement plan for LPWDN Employees. Discussion was had amongst all.

**Agenda Item No. 5:**      **Adoption of Minutes of the Regular Board Meeting held on Thursday, October 19, 2023, and the Minutes of the Special Board Meeting held on Thursday, December 28, 2023.**

A Motion was offered by Robert Marceaux, seconded by Terry Fabre to adopt the Regular Board Meeting held on Thursday, October 19, 2023, and the Minutes of the Special Board Meeting held on Thursday, December 28, 2023. The Motion was unanimously approved.

**Agenda Item No. 6:**      **Discussion of New Business**

**(a)      Election of Officers**

Robert Marceaux recommended that the Board consider re-electing the Board Officers to serve in their current positions.

A Motion was offered by Robert Marceaux, seconded by Toby Domingue, to re-elect the Board Officers to serve in their current positions. The Motion was unanimously approved.

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**(b) Mary S. Dwyer contract renewal**

Guillory informed the Board that Mary S. Dwyer's contract is up for renewal and recommended that the Board consider renewing the contract with Mary S. Dwyer.

A Motion was offered by Toby Domingue, seconded by Robert Marceaux, approving the renewal of LPWDN's contract with Mary S. Dwyer. The Motion was unanimously approved.

**Agenda Item No. 7: Discussion of Old Business**

None.

**Agenda Item No. 8: Policies and Procedure Committee**

None

**Agenda Item No. 9: Construction Committee**

None.

**Agenda Item No. 10: Review/Finance/Administrative Committee**

- (a) Paul Champagne informed the Board that the invoices have been reviewed and he recommends that the invoices for the month be paid.

A Motion was offered by Jared Richard, seconded by Brad Racca to pay invoices for the month. The Motion was unanimously approved.

**Agenda Item No. 11: Legal Committee**

None.

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**Agenda Item No. 12:**     **Bill Neef (Neef Engineering)**

- (a)     Neef provided the Board with a copy of the Operations Budget through January 2024 and outlined same for the Board.
- (b)     Neef provided the Board with a copy of the CIP Budget through January 2024 and outlined same for the Board.

**Agenda Item No. 13:**     **Byron P. Guillory (Chief Administrative Officer / Legal Counsel)**

- (a)     Guillory reminded the Board that financial disclosures for 2023 are due.
- (b)     Guillory recommended that the Board consider adopting a resolution awarding the Landry Road from Facile Road to Tab Road Waterline Extension Project to E. L. Habetz Builders, Inc. in the amount of \$292, 575.84 and to provide the president authority to execute all documents in connection with said project.

A Motion was offered by Robert Marceaux, seconded by Paul Champagne adopting a resolution awarding the Landry Road from Facile Road to Tab Road Waterline Extension Project to E. L. Habetz Builders, Inc. in the amount of \$292, 575.84 and to provide the president authority to execute all documents in connection with said project. The Motion was unanimously approved.

There being no further business, President, Preston Bernard, declared that the Lafayette Parish Waterworks District North meeting of February 15, 2024, be adjourned.

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The foregoing is an accurate and true representation of the Minutes of the Lafayette Parish Waterworks District North meeting of February 15, 2024.

*s/ Paul Champagne*

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**PAUL CHAMPAGNE**  
**Secretary/Treasure**

*s/ Mary S. Dwyer*

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**MARY S. DWYER**  
**Administrative Assistant/Minutes Transcriber**

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