

# **Lafayette Parish Waterworks District North**

**307 Rue Scholastique Road**

**Lafayette, Louisiana 70507**

**Thursday, July 18, 2024**

**at 5:30 p.m.**

## **MINUTES OF REGULAR BOARD MEETING**

### **COMMENCEMENT**

#### **Agenda Item No. 1:      Call to Order**

The Lafayette Parish Waterworks District North (hereinafter sometimes referred to as LPWDN”) meeting of July 18, 2024, was called to Order by LPWDN President, Preston Bernard

#### **Agenda Item No. 2:      Pledge of Allegiance**

#### **Agenda Item No. 3:      Roll Call**

##### **Members Present:**

Preston Bernard, Paul Champagne, Bradley Racca, Robert Marceaux and Randal Hebert.

##### **Members Absent:**

Toby Domingue, Terry Fabre, Martin Mouton and Jared Richrd

#### **Agenda Item No. 4:      Recognized Guest(s)**

Byron Guillory, Chief Admin. Officer/Legal Counsel  
Bill Neef, Engineer (via telephone)  
Mary S. Dwyer, Administrative Assistant/Minutes Clerk

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**Minutes of Regular Board Meeting**

**Thursday, July 18, 2024**

**Page 1 of 4**

Jeremy Meaux with Darnall Sikes & Frederick (auditors)

**Agenda Item No. 5:**      **Adoption of Minutes of the Regular Board Meeting held on Thursday, May 16, 2024.**

A Motion was offered by Robert Marceaux, seconded by Paul Champagne to adopt the Regular Board Meeting held on Thursday, May 16, 2024. The Motion was unanimously approved.

**Agenda Item No. 6:**      **Discussion of New Business**

Jeremy Meaux with Darnall Sikes & Fredericks presented the Board with a copy of LPWDN's Financial Report for years ended December 31, 2023 and 2022. Meaux outlined same for the Board. Discussion was had amongst all.

A Motion was offered by Paul Champagne, seconded to Robert Marceaux to add the Financial Report to the Agenda. The Motion was unanimously approved.

A Motion was offered by Robert Marceaux, seconded to Randal Hebert approving the Financial Report presented by Jeremy Meaux with Darnall Sikes & Fredericks.. The Motion was unanimously approved.

**Agenda Item No. 7:**      **Discussion of Old Business**

None.

**Agenda Item No. 8:**      **Policies and Procedure Committee**

None

**Agenda Item No. 9:**      **Construction Committee**

None.

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**Agenda Item No. 10:**      **Review/Finance/Administrative Committee**

- (a) Paul Champagne informed the Board that the invoices have been reviewed and he recommends that the invoices for the month be paid.

A Motion was offered by Brad Racca, seconded by Robert Marceaux to pay invoices for the month. The Motion was unanimously approved.

**Agenda Item No. 11:**      **Legal Committee**

None.

**Agenda Item No. 12:**      **Bill Neef (Neef Engineering)**

- (a) Neef provided the Board with a copy of the Operations Budget through June 2024 and outlined same for the Board.
- (b) Neef provided the Board with a copy of the CIP Budget through June 2024 and outlined same for the Board.

Neef informed the Board as to issues with purchasing Badger meters. Neef further informed the Board that LPWDN is able to purchase meters locally through Winwater.

Neef provided the Board with a status of the current Well Project.

Neef informed the Board as to the status of the Landry Road Project.

**Agenda Item No. 13:**      **Byron P. Guillory (Chief Administrative Officer / Legal Counsel)**

- (a) Guillory recommended to the Board that they consider a resolution authorizing LPWDN to match a maximum of 4% employee contributions to a retirement system to be set up by LPWDN. Discussion was had amongst all.

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A Motion was offered by Robert Marceaux, seconded by Paul Champagne, authorizing LPWDN to match a maximum of 4% employee contributions to a retirement system to be set up by LPWDN.

- (b) Guillory informed the Board as to the status of Lauren Crockett's performance and recommended a merit increase of \$1.00 per hour bringing her hourly rate to \$18.00 per hour.

A Motion was offered by Brad Racca and seconded by Robert Marceaux, approving a merit increase of \$1.00 per hour bringing her hourly rate to \$18.00 per hour. The Motion was unanimously approved.

- (c) Guillory recommended that the Board consider a resolution authorizing the purchase of an additional work truck by soliciting written quotes in accordance with the law.

A Motion was offered by Robert Marceaux, seconded by Randal Hebert, authorizing the purchase of an additional work truck by soliciting written quotes in accordance with the law. The Motion was unanimously approved.

- (d) Guillory recommended that the Board consider authorizing the purchase of a flowmeter as outlined in Option 1 per Griner Drilling Service, In., quote dated 07/11/2024 in the amount of \$5,245.00

A Motion was offered by Robert Marceaux, seconded by Paul Champagne authorizing the purchase of a flowmeter as outlined in Option 1 per Griner Drilling Service, In., quote dated 07/11/2024 in the amount of \$5,245.00. The Motion was unanimously approved.

Guillory informed the Board that approximately 100 residents located on Arnaudville, Lantier and Amqui Roads,

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desire to acquire services from LPWDN. Guillory began acquiring rights of ways and some properties will have to be expropriated.

Guillory recommended that the Board consider adding to the agenda and item regarding motors for Well No. 1.

A Motion was offered by Robert Marceaux, seconded by Randal Hebert approving the addition of quotes for Well No. 1 to the agenda. The Motion was unanimously approved.

Guillory recommended that the Board consider approving a maximum of \$15,000.00 for Griner to provide motors for Well No. 1, either one new motor and a repair to the old motor or two new motors.

A Motion was offered by Paul Champagne, seconded by Robert Marceaux, approving a maximum of \$15,000.00 for Griner to provide motors for Well No. 1, either one new motor and a repair to the old motor or two new motors. The Motion was unanimously approved.

There being no further business, President, Preston Bernard, declared that the Lafayette Parish Waterworks District North meeting of July 18, 2024, be adjourned.

The foregoing is an accurate and true representation of the Minutes of the Lafayette Parish Waterworks District North meeting of July 18, 2024.

*s/ Paul Champagne*

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**PAUL CHAMPAGNE**  
**Secretary/Treasure**

*s/ Mary S. Dwyer*

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**MARY S. DWYER**  
**Administrative Assistant/Minutes Transcriber**

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