

Lafayette Parish Waterworks District North

**307 Rue Scholastique Road
Lafayette, Louisiana 70507
Thursday, February 20, 2025
at 5:30 p.m.**

MINUTES OF REGULAR BOARD MEETING

COMMENCEMENT

Agenda Item No. 1: Call to Order

The Lafayette Parish Waterworks District North (hereinafter sometimes referred to as LPWDN”) regular board meeting of February 20, 2025, was called to Order by LPWDN President, Preston Bernard

Agenda Item No. 2: Pledge of Allegiance

Agenda Item No. 3: Roll Call

Members Present:

Preston Bernard, Paul Champagne, Brad Racca, Terry Fabre, Robert Marceaux, Randal Hebert and Jared Richard.

Members Absent:

Toby Domingue and Martin Mouton.

Agenda Item No. 4: Recognized Guest(s)

Byron Guillory, Chief Admin. Officer/Legal Counsel
Bill Neef, Neef Engineering (via telephone)
Mary S. Dwyer, Administrative Assistant/Minutes Clerk
Bryan Tabor with Lafayette Consolidated Government
Gregory Richard, LPWDN Chief Operator
Kevin Scanlan, LPWDN Field Personnel
Mathew Ewing, LPWDN Customer
Olivia Ewing, LPWDN Customer

Mr. Mathew Ewing, LPWDN Customer (204 Wadesburrow Road), presented to the Board his concerns/issues regarding

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water quality at his home. Mr. Ewing outlined for the Board the issues he is experiencing. Mr. Ewing identified photographs for the Board taken by Mr. Ewing's plumber. Discussion was had amongst all.

Mr. Bryan Tabor, LCG Council Member, presented to the Board concerns/issues regarding water quality and notifications for boil advisories for LPWDN Customers.

Agenda Item No. 5: **Adoption of Minutes of the Regular Board Meeting held on Thursday, February 20, 2025.**

A Motion was offered by Robert Marceaux, seconded by Brad Racca to adopt the Minutes of the Regular Board Meeting held on Thursday, February 20, 2025. The Motion was unanimously approved.

Agenda Item No. 6: **Discussion of New Business**

(a) Election of Officers

A Motion was offered by Robert Marceaux, seconded by Terry Fabre to allow Officers to retain same title/position. The Motion was unanimously approved.

(b) Mary S. Dwyer contract renewal

A Motion was offered by Robert Marceaux, seconded by Paul Champagne, approving the renewal of Mary S. Dwyer's contract. The Motion was unanimously approved.

(c) Crescent Chemical contract renewal

A Motion was offered by Jared Richard, seconded by Randal Hebert, approving the renewal of Crescent Chemical's contract. The Motion was unanimously approved.

Agenda Item No. 7: **Discussion of Old Business**

None.

Agenda Item No. 8: **Policies and Procedure Committee**

None

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Agenda Item No. 9: **Construction Committee**

None.

Agenda Item No. 10: **Review/Finance/Administrative Committee**

- (a) Paul Champagne informed the Board that the invoices have been reviewed and he recommends that the invoices for the month be paid.

A Motion was offered by Brad Racca, seconded by Terry Fabre to pay invoices for the month. The Motion was unanimously approved.

Agenda Item No. 11: **Legal Committee**

None.

Agenda Item No. 12: **Bill Neef (Neef Engineering)**

- (a) Neef provided the Board with a copy of the Operations Budget through February 2025 and outlined same for the Board.
- (b) Neef provided the Board with a copy of the CIP Budget through February 2025 and outlined same for the Board.
- (c) Neef provided the Board with the status of the Landry Road Project.

Neef informed the Board of available programs that aid in forgiving loans regarding emerging contaminants. Neef outlined same for Board

- (d) Neef recommended that the Board consider retaining Domingue, Szabo & Associates on an hourly basis, which would be an amendment to the existing contract between LPWDN and Domingue, Szabo & Associates, to provide assistance with preparation of Drinking Waer Revolving Loan Fund documents not to exceed \$35,000.00

A Motion was offered by Robert Marceaux, seconded by Paul Champagne, approving the retention of Domingue, Szabo &

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Associates on an hourly basis, which would be an amendment to the existing contract between LPWDN and Domingue, Szabo & Associates, to provide assistance with preparation of Drinking Water Revolving Loan Fund documents not to exceed \$35,000.00. The Motion was unanimously approved.

Neef outlined for the Board developments/status as to LPWDN's plant filtration system.

- (e) Neef recommended that the Board consider a resolution approving the preparation and submittal of the necessary documents to obtain funding from the Drinking Water Revolving Loan fund for various projects including but not limited to filters for the North Production Facility and granting permission to LPWDN President, Preston Bernard, to execute any and all documents related to same.

A Motion was offered by Jared Richard, seconded by Robert Marceaux, approving the preparation and submittal of the necessary documents to obtain funding from the Drinking Water Revolving Loan fund for various projects including but not limited to filters for the North Production Facility and granting permission to LPWDN President, Preston Bernard, to execute any and all documents related to same. The Motion was unanimously approved.

Nabor informed the Board that he would communicate with contacts with LCG regarding possible assistance with grants for LPWDN.

Agenda Item No. 13: Byron P. Guillory (Chief Administrative Officer / Legal Counsel)

- (a) Financial Disclosures
- (b) Guillory recommended that the Board consider purchasing a four-wheel drive pickup truck from the State Bid List.

A Motion was offered by Robert Marceaux, seconded by Brad Racca, approving the purchase of a four-wheel drive pickup truck from the State Bid List. The Motion was unanimously approved.

- (c) Administrative Change Order for Well #5

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Neef outline process of Administrative Change Order.

- (d) Substantial Completion for Water Well #5 Project.

Neef outlined process of Substantial Completion.

Guillory recommended that the Board grant him authority to execute the Substantial Completion for Water Well #5 Project.

A Motion was offered by Jared Richard, seconded by Robert Marceaux, granting authority to Byron Guillory to execute the Substantial Completion document(s) for Water Well #5 Project. The Motion was unanimously approved.

- (e) Guillory provided the Board with a copy of a quote from Griner Drilling in the amount of \$3,345.00. Neef and Richard outlined details for the Board. Guillory recommended that the Board consider approving same.

- (f) Guillory provided the Board with a copy of a quote from Griner Drilling in the amount of \$10,963.00. Neef and Richard outlined details for the Board. Guillory recommended that the Board consider approving same.

A Motion was offered by Robert Marceaux, seconded by Paul Champagne, approving the quote from Griner drilling in the amount of \$3,345.00 and the quote from Griner drilling in the amount of \$10,963.00. The Motion was unanimously approved.

- (g) Guillory provided the Board with a copy of a quote from Griner Grilling in the amount of \$34,755.00. Richard outlined the work to be performed regarding the Griner Grilling quote. Guillory recommended that the Board consider approving the Griner Drilling quote in the amount of \$34,755.00.

A Motion was offered by Jared Richard, seconded by Robert Marceaux, approved the Griner Grilling quote in the amount of \$34,755.00. The Motion was unanimously approved.

- (h) Guillory provide the Board with a quote from TESCO in the amount of \$34,660. Neef outline services to be provided in

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association with said quote. Guillory recommended that the Board approved the TESCO quote in the amount of \$34,660.00.

A Motion was offered by Brad Racca, seconded by Jared Richard approving the TESCO quote in the amount of \$34,660.00. The Motion was unanimously approved.

- (i) Guillory provided the Board with a quote from Complete Restoration in the amount of \$2,300.00 to clean the well. Guillory recommended that the Board consider approving the Complete Restoration quote in the amount of \$2,300.00 to clean the well.

A Motion was offered by Paul Champagne, seconded by Robert Marceaux, approving the quote from Complete Restoration in the amount of \$2,300.00 to clean the well.

Guillory informed the Board that he is evaluating the possibilities of a small living quarter at the plant for field personnel during inclement weather.

There being no further business, President, Preston Bernard, declared that the Lafayette Parish Waterworks District North meeting of February 20, 2025, be adjourned.

The foregoing is an accurate and true representation of the Minutes of the Lafayette Parish Waterworks District North meeting of February 20, 2025.

s/ Paul Champagne

PAUL CHAMPAGNE
Secretary/Treasure

s/ Mary S. Dwyer

MARY S. DWYER
Administrative Assistant/Minutes Transcriber

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