

Lafayette Parish Waterworks District North

307 Rue Scholastique Road

Lafayette, Louisiana 70507

Thursday, April 16, 2020

at 5:30 p.m.

MINUTES*

Regular Board Meeting Held Via AT&T Telephone Conference

COMMENCEMENT

Agenda Item No. 1: **Call to Order**

The Lafayette Parish Waterworks District North (hereinafter sometimes referred to as LPWDN”) meeting of April 16, 2020, was called to Order by District President, Harold Hebert

Agenda Item No. 2: **Roll Call**

Members Present:

Brad Racca, Harold Hebert, Paul Champagne, Kenny Suire, Preston Bernard, Robert Marceaux, Jared Richard and Martin Mouton

Members Absent:

Toby Domingue

Agenda Item No. 3: **Recognized Guest(s)**

Byron Guillory, Chief Admin. Officer/Legal Counsel
Bill Neef, Engineer
Mary S. Dwyer, Administrative Assistant/Minutes Clerk

* These minutes will not become official until approved by the Board of Commissioners at its' next regularly scheduled meeting

Agenda Item No. 4: Adoption of Minutes of the Regular Board Meeting held on Thursday, February 20, 2020

A Motion was offered by Paul Champagne, seconded by Robert Marceaux, to adopt the Minutes of the Regular Board Meeting held on Thursday, February 20, 2020. The Motion was unanimously approved.

Agenda Item No. 5: Bill Neef (Neef Engineering)

Neef provided the Board with copies of 2020 Operations budget through March 2020. Neef outlined and discussed same with the Board.

Discussion was had amongst all regarding effects of COVID-19 on water sales.

Agenda Item No. 6: Byron Guillory (Chief Administrative Officer/Legal Counsel)

Guillory recommended that the Board consider ratification of action taken to suspend disconnect of customers for non-payment of utility bills as well as the imposition of late and delinquent fees until such time as the LPWDN directs

A Motion was offered by Kenny Suire, seconded by Paul Champagne, ratifying action taken to suspend disconnect of customers for non-payment of utility bills as well as the imposition of late and delinquent fees until such time as the LPWDN directs. The Motion was unanimously approved.

Guillory recommended that the Board consider ratification of closing of office to customers until such time as the LPWDN directs

A Motion was offered by Robert Marceaux, seconded by Jared Richard ratifying the closing of office to customers until such time as the LPWDN directs. The Motion was unanimously approved.

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Guillory recommended that the Board consider amending the Agenda item Granting authority to CAO to authorize the payment of all routine/necessary bills and payroll expenses to conduct the operations of LPWDN until such time as the LPWDN directs otherwise also to include the ratification of expenses and payroll payments made since the last board meeting.

A Motion was offered by Robert Marceaux, seconded by Preston Bernard approving the amendment of the agenda item granting authority to CAO to authorize the payment of all routine/necessary bills and payroll expenses to conduct the operations of LPWDN until such time as the LPWDN directs otherwise and to ratify expenses and payroll payments approved by Guillory since the last board meeting. The Motion was unanimously approved.

A Motion was offered by Paul Champagne, seconded by Martin Mouton granting authority to CAO to authorize the payment of all routine/necessary bills and payroll expenses to conduct the operations of LPWDN until such time as the LPWDN directs otherwise and to ratify expenses and payroll payments approved by Guillory since the last board meeting. The Motion was unanimously approved.

Guillory recommended that the Board consider the proposal to pressure wash tanks and buildings at plant from Exterior Cleaning Services, Inc. in the amount of \$925.00.

A Motion was offered by Paul Champagne, seconded by Robert Marceaux approving the proposal to pressure wash tanks and buildings at plant from Exterior Cleaning Services, Inc. in the amount of \$925.00. The Motion was unanimously approved.

Guillory informed the Board as to status on LPWDN operations since the COVID 19 outbreak.

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There being no further business, President, Harold Hebert, declared that the Lafayette Parish Waterworks District North meeting of April 16, 2020 be adjourned.

The foregoing is an accurate and true representation of the Minutes of the Lafayette Parish Waterworks District North meeting of April 16, 2020.

s/ Paul Champagne

PAUL CHAMPAGNE
Secretary/Treasure

s/ Mary S. Dwyer

MARY S. DWYER
Administrative Assistant/Minutes Transcriber

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