

# Lafayette Parish Waterworks District North

307 Rue Scholastique Road  
Lafayette, Louisiana 70507  
Thursday, February 16, 2023  
at 5:30 p.m.

## MINUTES OF REGULAR BOARD MEETING

### COMMENCEMENT

#### Agenda Item No. 1:      **Call to Order**

The Lafayette Parish Waterworks District North (hereinafter sometimes referred to as LPWDN”) meeting of February 16, 2023, was called to Order by District Vice President, Preston Bernard

#### Agenda Item No. 2:      **Pledge of Allegiance**

#### Agenda Item No. 3:      **Roll Call**

##### **Members Present:**

Preston Bernard, Paul Champagne, Toby Domingue, Bradley Racca and Robert Marceaux

##### **Members Absent:**

Harold Hebert, Jared Richard and Martin Mouton

#### Agenda Item No. 4:      **Recognized Guest(s)**

Byron Guillory, Chief Admin. Officer/Legal Counsel  
Bill Neef, Engineer  
Mary S. Dwyer, Administrative Assistant/Minutes Clerk

\* These minutes will not become official until approved by the Board of Commissioners at its’ next regularly scheduled meeting

**Agenda Item No. 5:**      **Adoption of Minutes of the Special Board Meeting held on Thursday, December 29, 2022**

A Motion was offered by Robert Marceaux, seconded by Paul Champagne, to adopt the Minutes of the Special Board Meeting held on Thursday, December 29, 2023. The Motion was unanimously approved.

**Agenda Item No. 6:**      **Discussion of New Business**

**(a)      Election of Officers**

Toby Domingue recommended that Preston Bernard be appointed President; Harold Hebert be appointed Vice President; and Paul Champagne be appointed, Secretary/Treasurer.

A Motion was offered by Toby Domingue, seconded by Robert Marceaux appointing Preston Bernard as President, Harold Hebert as Vice President and Paul Champagne as Secretary/Treasurer. The Motion was unanimously approved.

**Agenda Item No. 7:**      **Discussion of Old Business**

None.

**Agenda Item No. 8:**      **Policies and Procedure Committee**

None

**Agenda Item No. 9:**      **Construction Committee**

None.

\* These minutes will not become official until approved by the Board of Commissioners at its' next regularly scheduled meeting

**Agenda Item No. 10:      Review/Finance/Administrative Committee**

Paul Champagne informed the Board that the invoices have been reviewed and he recommends that the invoices for the month be paid.

A Motion was offered by Brad Racca, seconded by Toby Domingue to pay invoices for the month. The Motion was unanimously approved.

**Agenda Item No. 11:      Legal Committee**

None.

**Agenda Item No. 12:      Bill Neef (Neef Engineering)**

Neef provided the Board with a copy of the Operations Budget through January 2023 and a copy of the CIP Budget through January 2023 and outlined same for the Board.

Neef informed the Board that the bills with the new rate increase are being mailed out at the end of February 2023.

**Agenda Item No. 13:      Byron P. Guillory (Chief Administrative Officer / Legal Counsel)**

Guillory informed the Board that he and Neef have been working with Purvis Morris in effort to acquire funds for LPWDN.

Guillory further indicated that he and Neef attended a meeting of the Parish Council wherein LPWDN was awarded \$500,000.00 to install a new water well.

Guillory informed the Board as to the status of plugging and abandoning the wells at the LPWDN Plant.

Guillory informed the Board that Purvis Morris's (M&M Associates) contract with LPWDN is expired and Guillory recommended that the Board consider renewing the

\* These minutes will not become official until approved by the Board of Commissioners at its' next regularly scheduled meeting

contractor under the same terms and conditions as in the first contract.

A Motion was offered by Robert Marceaux and seconded by Paul Champagne to add the M&M Associates contract to the agenda. The Motion was unanimously approved.

A Motion was offered by Robert Marceaux and seconded by Brad Racca approving the renewal of the M&M Associates contract with the same terms and conditions. The Motion was unanimously approved.

Guillory informed the Board that a new employee has been hired to assist in the front office while Heuetta Simon is out on medical leave.

Guillory informed the Board that financial disclosures need to be completed.

There being no further business, Vice President, Preston Bernard, declared that the Lafayette Parish Waterworks District North meeting of February 16, 2023, be adjourned.

The foregoing is an accurate and true representation of the Minutes of the Lafayette Parish Waterworks District North meeting of February 16, 2023.

*s/ Paul Champagne*

---

**PAUL CHAMPAGNE**  
**Secretary/Treasure**

*s/ Mary S. Dwyer*

---

**MARY S. DWYER**  
**Administrative Assistant/Minutes Transcriber**

\* These minutes will not become official until approved by the Board of Commissioners at its' next regularly scheduled meeting