

Lafayette Parish Waterworks District North

307 Rue Scholastique Road

Lafayette, Louisiana 70507

Thursday, June 19, 2025

at 5:30 p.m.

MINUTES OF REGULAR BOARD MEETING

COMMENCEMENT

Agenda Item No. 1: **Call to Order**

The Lafayette Parish Waterworks District North (hereinafter sometimes referred to as LPWDN”) regular board meeting of June 19, 2025, was called to Order by LPWDN President, Preston Bernard

Agenda Item No. 2: **Pledge of Allegiance**

Agenda Item No. 3: **Roll Call**

Members Present:

Preston Bernard, Paul Champagne, Brad Racca, Robert Marceaux, Randal Hebert, Martin Mouton and Jared Richard.

Members Absent:

Toby Domingue and Terry Fabre

Agenda Item No. 4: **Recognized Guest(s)**

Byron Guillory, Chief Admin. Officer/Legal Counsel
Bill Neef, Neef Engineering (via telephone)
Mary S. Dwyer, Administrative Assistant/Minutes Clerk

Agenda Item No. 5: **Adoption of Minutes of the Regular Board Meeting held on Thursday, April 17, 2025.**

A Motion was offered by Robert Marceaux, seconded by Brad Racca to adopt the Minutes of the Regular Board Meeting held on Thursday, April 17, 2025. The Motion was unanimously approved.

* These minutes will not become official until approved by the Board of Commissioners at its’ next regularly scheduled meeting

Minutes of Regular Board Meeting

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Agenda Item No. 6: **Discussion of New Business**

None.

Agenda Item No. 7: **Discussion of Old Business**

None.

Agenda Item No. 8: **Policies and Procedure Committee**

None

Agenda Item No. 9: **Construction Committee**

None.

Agenda Item No. 10: **Review/Finance/Administrative Committee**

- (a) Paul Champagne informed the Board that the invoices have been reviewed and he recommends that the invoices for the month be paid.

A Motion was offered by Martin Mouton, seconded by Brad Racca to pay invoices for the month. The Motion was unanimously approved.

Agenda Item No. 11: **Legal Committee**

None.

Agenda Item No. 12: **Bill Neef (Neef Engineering)**

- (a) Neef provided the Board with a copy of the Operations Budget through June 2025 and outlined same for the Board.
- (b) Neef provided the Board with a copy of the CIP Budget through June 2025 and outlined same for the Board.
- (c) Neef informed the Board as to a billing error with regard to the totalizer meter on Fieldspan. In April of 2025, LUS replaced the totalizer meter located on Fieldspan and, in doing so, discovered that for the past twenty-nine (29) months, the meter had been underread which significantly

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impacted the amount LUS was billing LPWDN. LPWDN owes LUS a total of \$224,305.15 which will be paid to LUS on a monthly basis at \$7,734.67 per month for twenty-nine (29) months.

Neef informed the Board that there are three broken master meters in the area that will impact LPWDN's billing to Magnolia Water. Neef is in the process of reviewing and calculating the water used by Magnolia.

Neef informed the Board that the audit has been completed and that the auditors will be at the LPWDN Regular Board Meeting in July to present findings on same.

Agenda Item No. 13: Byron P. Guillory (Chief Administrative Officer / Legal Counsel)

- (a) Guillory informed the Board of a proposal from LCG regarding an amendment to LPWDN fire hydrant agreement with LUS/LCG. Guillory indicated that further information needs to be reviewed on this matter and that he recommends that same be deferred to the committee.
- (b) Guillory recommended that the Board consider a merit increase for Kevin Scanlan in the amount of \$1.00 per hour.

A Motion was offered by Robert Marceaux, seconded by Jared Richard, approving a \$1.00 per hour merit increase for Kevin Scanlan. The Motion was unanimously approved.

There being no further business, President, Preston Bernard, declared that the Lafayette Parish Waterworks District North meeting of June 19, 2025, be adjourned.

The foregoing is an accurate and true representation of the Minutes of the Lafayette Parish Waterworks District North meeting of June 19, 2025.

s/ Paul Champagne

PAUL CHAMPAGNE
Secretary/Treasure

s/ Mary S. Dwyer

MARY S. DWYER
Administrative Assistant/Minutes Transcriber

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